

Visits and Outings Policy

| Presented to | Date | Name (Chair) | Signature |
|--------------|------|--------------|-----------|
| Collegiate | | | |
| Trustees | | | |
| Review | | | |

1. Requirements for Outings

1.1. Children are only allowed to participate in visits and outings outside the setting with written permission from the parents or carers.

1.2. Every outing is submitted to a risk assessment beforehand and includes consideration of adult to child ratios. All staff are relevantly dbs'd

1.3. The first aid bag must be taken on outings.

1.4. If any vehicles are used for transport, these will be adequately insured.