

Health and Safety Policy

Presented to	Date	Name (Chair)	Signature
Collegiate			
Trustees			
Review			

This Kindergarten is committed to the highest standards of health and safety for children, staff, parents/carers and visitors. In order to ensure this we will ensure the following.

1. Staff Responsibilities

1.1. Conduct a risk assessment and review it regularly, at least once a year or more frequently as necessary. The risk assessment will cover outdoor and indoor spaces, furniture, equipment and toys. A record will be maintained of areas which have been checked. See Risk Assessment Policy.

1.2. Staff will ensure all children are supervised by adults at all times.

1.3. To ensure children's safety, we maintain a system for recording children's arrivals and departures and keep an accident book.

1.4. The outdoor space is checked daily before the children are allowed outside.

1.5. We encourage good hygiene and hand washing routines when toileting and before and after meals and snacks.

1.6. All equipment conforms to the required safety standards.

This Kindergarten complies with all requirements of health and safety legislation.