

# First Aid Policy

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Presented to	Date	Signature
School Management Team		(Chair)
Collegiate		(Facilitator)
Trustees		(Chair)

## 1. Qualifications

- 1.1. All permanent members of staff are qualified as paediatric first aiders.
- 1.2. Therefore, there is always a qualified first aider on the premises when children are present.
- 1.3. There are two wall mounted first aid boxes, which can be easily removed from their mountings if necessary. One next to the brown door in the lower end of the nursery and one in the kitchenette area of the top room.
- 1.4. There is a first aid bag kept on the staff coat pegs which is equipped for outings.

## 2. Accidents/ Incidents

- 2.1. All accidents/ incidents requiring first aid are recorded in the accident/ incident book kept in the nursery and parents and carers of the children involved are informed.
- 2.2. In the case of a more serious incident requiring emergency medical treatment, all children have consent forms allowing staff to seek emergency medical treatment. Parents/carers are to be informed as soon as possible.