

First Aid Policy

Presented to	Date	Name (chair)	Signature
Collegiate			
Trustees			
Review			

1. Qualifications

1.1. Persons within the Early Years Team qualified as Paediatric First Aiders are

**Sally Larkin, Samantha Elton, Christopher Bosman, Francine Horner,
Melanie Eadle**

1.2. There is always a qualified first aider on the premises when children are present.

1.3. There are two first aid boxes on the shelf in the Kindergarten, one is equipped for outings.

2. Accidents/ Incidents

2.1. All accidents/ incidents requiring first aid are recorded in the accident/ incident book kept in the Kindergarten and parents and carers of the children involved are informed.

2.2. In the case of a more serious incident requiring emergency medical treatment, all children have consent forms allowing staff to seek emergency medical treatment. Parents/carers are to be informed as soon as possible.